

University of South Alabama Instructional Design and Development Doctoral Internship Project Procedures
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Internship Proposal

Proposal is due the semester prior to beginning the internship. The Instructional Design and Development Internship (240 hours minimum) is an important component of your doctoral studies. The internship you select must include tasks and responsibilities allowing you to apply knowledge and skills gained during the program. The internship must be focused and consist of defined tasks with concrete products and accomplishments that can be documented and shared with your committee. The internship must be a cohesive, well-defined task, not a combination of numerous different assignments. This internship may not be part of your regular job tasks and responsibilities.

A draft of your proposal must be submitted to your doctoral advisor for review. All

You must follow APA standards for your written proposal. This includes headings, references, and tables. Some additional criteria include:

- Table of contents
- Running head
- Page number top right
- Margins 1" all around
- Double spaced
- Length – not to exceed 10 pages excluding appendices and charts, etc.

You must submit a paper and an electronic copy of your proposal. Address the following components:

1. Purpose of internship
2. Goals and objectives of the internship
- 3.



			Date
		J#	
Student Name	_Phone	email	
Organization working with		Start date	End date